

# Cortland County Transportation Advisory Committee Agenda

## AGENDA

APRIL 15, 2024  
10:00AM

CORTLAND COUNTY OFFICE BUILDING

	<b>Facilitator:</b> Melissa Potter- Chair <b>Secretary:</b> J. Hillman
<b>MEETING CALLED BY:</b>	
<b>MEETING TYPE</b>	Organizational Meeting (quorum achieved with 9 appointed members)
<b>ATTENDEES</b>	<b>Appointed:</b> Tim Lockwood (27), Amy Buggs (27), Patricia Schaap (27), Shannon Coffin (27), Jackie Leaf (24), Christopher Maroney (24), Jennifer Hillman (24), Brian Moore (24), Carrie Kane (25), Kirsten Parker (25), Alex Mikowski (25), Darese Doskal (25), Melissa Potter (Ex-officio), Ryan Reynolds (Ex-officio), Rob Corpora (Ex-officio), Beau Harbin (27) <b>Others:</b> Sign-in Sheet
<b>ABSENT APPOINTEES</b>	
<b>ITEM #1</b>	<b>Introductions</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Approve January 2024 Minutes</li> </ul>
<b>ITEM #2</b>	<b>Transdev Report</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Driver/Staff Shortage</li> </ul>
<b>ITEM #3</b>	<b>Mobility Management Updates</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Request for Proposals             <ul style="list-style-type: none"> <li>○ Rebranding – Draft Complete</li> <li>○ Operation &amp; Maintenance – In review</li> <li>○ Transportation Technology – In progress</li> <li>○ Transportation Facility – Engineering and Design Services</li> <li>○ Transportation Study</li> <li>○ Electronic Fareboxes</li> </ul> </li> <li>• 2023 Annual Report and Safety Data – Completed</li> <li>• Q1 Ridership Data by Route</li> <li>• Evaluating Routes             <ul style="list-style-type: none"> <li>○ Route 6</li> <li>○ New Connecting Route</li> <li>○ Route 7</li> </ul> </li> <li>• Passenger and Visitor Standards of Conduct Policy</li> <li>• Drug and Alcohol Management Information System Report – Complete</li> <li>• Education &amp; Outreach             <ul style="list-style-type: none"> <li>○ Meeting with Businesses</li> <li>○ Social Media</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Website Updates</li> <li>○ Quarterly Newsletter</li> </ul>
<b>ITEM #4</b>	<b>MAS Updates</b>
DISCUSSION	
<b>ITEM #5</b>	<b>Funding Opportunities</b>
DISCUSSION	<ul style="list-style-type: none"> <li>● Other Agency Opportunities</li> </ul>
<b>ITEM #9</b>	<b>Round Table</b>
DISCUSSION	<ul style="list-style-type: none"> <li>● DOT</li> <li>● City DPW</li> <li>● Mental Health</li> <li>● Health Department</li> <li>● DSS</li> <li>● Traffic Safety Board</li> <li>● Catholic Charities</li> <li>● CAPCO</li> <li>● SVHC</li> <li>● SUNY Cortland</li> <li>● Office of the Aging</li> <li>● JM Murray</li> <li>● ATI</li> <li>● IPTS</li> <li>● Workforce</li> <li>● TC3</li> <li>● Planning Department</li> <li>● Other</li> </ul>
	<b>Next meeting:</b>
<b>ADJOURN</b>	The meeting ended at approximately -

Revenue Passenger Trips by Route			
	January	February	March
Route 1	894	785	822
Route 2	81	88	87
Route 3	1,136	1,167	1,083
Route 4	1,959	2,033	2,118
Route 5	235	327	305
Route 6	284	365	352
Route 7	277	257	290
Route 8	414	383	385
Route 9	377	432	399
Route 10	418	433	440
Route 11	355	316	314
Route 12	465	514	530
Route 13	438	522	550
DAR	259	160	288
<b>Total</b>	<b>7,592</b>	<b>7,782</b>	<b>7,963</b>

Revenue Miles by Route			
	January	February	March
Route 1	2,230	2,169	2,121
Route 2	1,399	1,094	793
Route 3	3,604	3,409	3,314
Route 4	2,630	2,542	2,491
Route 5	4,153	4,133	3,730
Route 6	1,988	1,953	1,955
Route 7	1,955	1,885	1,897
Route 8	509	507	503
Route 9	1,596	1,574	1,481
Route 10	2,777	2,768	2,615
Route 11	2,031	1,899	1,911
Route 12	2,178	2,098	2,098
Route 13	1,871	1,821	1,902
DAR	772	458	810
<b>Total</b>	<b>29,693</b>	<b>28,310</b>	<b>27,621</b>